

# MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Manasquan Borough  
New Jersey  
January 29, 2013

Manasquan High School  
Media Center  
7:00 p.m.

## Agenda

### 1. Call to Order

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

### 2. Pledge of Allegiance

### 3. Roll Call

Julia Barnes, Thomas Bauer, Jack Campbell, Kenneth Clayton, Michele Degnan-Spang, Linda DiPalma, Mark Furey, Michelle LaSala, Tom Pellegrino, Michael Shelton, Katherine Verdi, Patricia Walsh

### 4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned to the New Jersey Core Curriculum Content Standards, and function within a community that regards students, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity, and mutual respect.

### 5. Statement to Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. **Acceptance of Minutes**

01/29-01

Recommend the acceptance and approval of the minutes of the Combined Work Session and Regular Open Business Meeting and Closed Executive Session of Tuesday, December 18, 2012 and the Annual Organization Meeting of Tuesday, January 8, 2013. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exists.

7. **Presentations**

8. **Reports**

Mid-Year HIB Report – Robert Mahon  
Security Report – Robert Mahon  
Mid –Year Budget Report – Margaret Hom  
Bonds Re-financing – Margaret Hom

9. **Superintendent's Report & Information Items**

01/29-02

Recommend **approval** of the acceptance of the Superintendent's Reports as listed below:

Enrollment Report – **Document A**  
Suspension, Bus & Fire Drill Reports- **Document B**  
HIB Report **Document C**

10. **Board Committee Reports**

Policy Committee  
Finance Committee  
Superintendent Search Committee

11. **Public Comment on Agenda**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

12. **Manasquan**

01/29-03

Recommend **approval** of the Elementary School personnel as specified in **Document D**.

01/29-04

Recommend **approval** of the Elementary School Professional Days and Field Trips submitted as per **Document E**.

- 01/29-05 Recommend **approval** for Dr. Worth, Psychiatrist, to conduct a psychiatric evaluation at a rate of \$500.00 for elementary student #22542 as part of a Child Study Team Evaluation.
- 01/29-06 Recommend **approval** for Dr. Joan Marie Sackles, BCBA, to conduct Functional Behavioral/Social Skills Assessment at a rate of \$600.00, for elementary school student #24937 as part of a Child Study Team Evaluation.
- 01/29-07 Recommend **approval** for Dr. Joan Marie Sackles, BCBA, to conduct Functional Behavioral/Social Skills Assessment at a rate of \$600.00, for elementary school student #281437 as part of a Child Study Team Evaluation.
- 01/29-08 Recommend **approval** of purchase for private school (St. Denis) of 4 Dell Optiplex Standard Computers at a total cost of \$2819.60, to be paid out of non-public technology funds.
- 01/29-09 Recommend **approval** of an increase of 2.0 hours daily paraprofessional support, for transitioning opportunity into afternoon kindergarten, for Manasquan student #24937 at a rate of \$19.15/hour.
- 01/29-10 Recommend to **approve** the final approval of NCLB 2012-2013SY funds, which include the carryover funds from last year:
- |           |           |              |
|-----------|-----------|--------------|
| Title I   | Manasquan | \$ 80,034.00 |
| Title II  | Manasquan | 23,041.00    |
|           | St. Denis | 507.00       |
| Title III | Manasquan | 9,400.00     |
|           | Wall      | 9,933.00     |
- 01/29-11 Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report** as noted in **A and B**:
- A) Secretary's Financial & Investment Report as per **Document F**.
- B) Elementary School Central Funds Report as per **Document G**.
- A) The Business Administrator/Board Secretary certifies that as of **December 31, 2012** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.
- A) **Be It Resolved:** that the amount of **district taxes**, excluding debt service requirements, needed to meet the obligations of this Board for the next eight weeks is **\$ 2,109,325.16** and that the Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the 30 days in accordance with the statutes relating thereto.
- Be It Resolved:** Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **December 31, 2012** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.
- Recommend acceptance** of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **December 31, 2012** per **Document F**. (The Treasurer of School Moneys Report for the month of **December 2012** is on file in the Business Office and is in balance with the Secretary's Report).

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **December 31, 2012** it is to the best of our knowledge that no major account fund has been expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the **transfers** made with line item accounts of the current expense portion of the **2012-2013 budgets for December and January** as recommended by the Superintendent of Schools, as per **Document F**.

**B) Recommend acceptance of the Elementary School Central Funds Report for the month ending December 31, 2012 as per Document G.**

**13. Manasquan/Sending Districts**

- |                 |  |
|-----------------|--|
| <u>01/29-12</u> | Recommend <b>approval</b> of the <b>High School personnel</b> as specified in <b>Document <u>1</u></b> .   |
| <u>01/29-13</u> | Recommend <b>approval</b> of the <b>High School Professional Days and Field Trips</b> submitted as per <b>Document <u>2</u></b> .  |
| <u>01/29-14</u> | Recommend <b>approval</b> of the students for treatment and/or placement as prescribed by the Child Study Team as per <b>Document <u>3</u></b> .   |
| <u>01/29-15</u> | Recommend <b>approval</b> for <b>Dr. Worth, Psychiatrist</b> , to conduct psychiatric evaluation at a rate of <b>\$500.00</b> for high school student #161546 as part of a Child Study Team Evaluation.  |
| <u>01/29-16</u> | Recommend <b>approval</b> of a new <b>Manasquan High School Central Fund</b> as shown below:<br><br><div style="text-align: center;">Hurricane Sandy Disaster Relief Fund</div>  |
| <u>01/29-17</u> | Recommend <b>approval</b> of the <b>2nd reading of revised Manasquan Board of Education Bylaws and Policies</b> as listed below, available at the Board of Education office:<br><br>Bylaw 0155 – Board Committees<br>Bylaw 0151 – Organization meeting<br>Policy 8310 – Public Records   |
| <u>01/29-18</u> | Recommend <b>approval</b> for <b>REM Audiology</b> to conduct a Central Auditory Processing Evaluation at a rate of \$450.00 for high school student #1961 as part of a Child Study Team Evaluation.   |
| <u>01/29-19</u> | Recommend <b>approval</b> of the resolution to introduce the <b>Refunding Bond</b> ordinance authorizing not to exceed \$6,400,000.00 Refunding School Bonds, as per attached <b>Document <u>4</u></b> .   |
| <u>01/29-20</u> | Recommend <b>approval</b> of the <b>Fee Agreement, Form of Resolution and Notice of Contract</b> awarded to <b>McManimon, Scotland &amp; Baumann, LLC</b> , Newark, NJ, to provide specialized legal services necessary for the capital program and for the authorization, the issuance and the sale of bonds, notes and other obligations of the Manasquan Board of Education. (Copies on file in the Board Office) |

- 01/29-21 Recommend **approval** of the acceptance of the New Jersey School Boards Association Insurance Group Safety Grant Award in the amount of \$7,091.32. These funds will be used to support the purchase of additional security cameras for the district's schools.
- 01/29-22 Recommend **approval** to request a waiver of compliance with respect to the Manasquan School District's participation in the Special Education Medicaid (SEMI) Program for the 2013-2014 school year. (Participation would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2013-2014 budget.)
- 01/29-23 Recommend **approval** of the **School Improvement Panels** (as required by the new teacher evaluation program) as follows:

Manasquan Elementary School

Colleen Graziano, Principal  
Richard Kirk, Asst. Principal  
Andrew Manser

Manasquan High School

Rick Coppola, Principal  
Donald Bramley, Asst. Principal  
Meredith Heeter

- 01/29-24 Recommend **approval** of the disposal of **obsolete equipment** as per **Document 5**.
- 01/29-25 Recommend **acceptance** of the following **High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)** as noted in A, B, C and D.

- A) High School Central Funds Report as per **Document 6**.
- B) Purchase Orders as per **Document 7**.
- C) Cafeteria Report as per **Document 8**.
- D) Bills and Confirmation of Bills (Current Expense)

- A) **High School Central Funds Report** for the month ending **December 31, 2012** as per **Document 6**.
- B) **Purchase Orders** for the month of **January 2013**, be approved, as per **Document 7**.
- C) Recommend **acceptance** of the **Cafeteria Report** for the month ending **December 31, 2012** as per **Document 8**.
- D) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$ 1,338,126.40** for the month of **January 2013** be approved. Records of, checks (**#32143 - # 32233**) and distributions are on file in the Business Office.

**Confirmation of Bills (Current Expense) for December 2012 at \$ 1,456,727.92 and checks (# 32034 - # 32142).**

14. Old Business/New Business

15. Public Forum

16. Sunshine Law Resolutions

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

- \_\_\_ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- \_\_\_ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.
- X 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting.
- \_\_\_ 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the MEA Association.
- \_\_\_ 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- \_\_\_ 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- \_\_\_ 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- \_\_\_ 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting.
- \_\_\_ 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- \_\_\_ 10. Any appointment of a public official.

**NOW, THEREFORE, BE IT RESOLVED**, the Manasquan Board of Education will hold a closed executive session immediately . It is anticipated that the closed session will not last longer than 10 minutes. [Action may be taken during the public portion of the meeting following the recess of the executive session] or [the Board of Education will not be returning to public session after the closed session].

#### **17. Adjournment**

1/29-26 Motion to Adjourn

**MANASQUAN PUBLIC SCHOOLS  
DECEMBER 21, 2012 ENROLLMENT REPORT (GRADE SIZES)**

**ELEMENTARY SCHOOL**

		Comparative Figures - ES		
Grade				
Kdg	67 (4 sections)	September	2000	695
1st	74 (4 sections)	September	2001	695
2nd	52 (3 sections)	September	2002	691
3rd	73 (3 sections)	September	2003	691
4th	82 (4 sections)	September	2004	681
5th	69 (3 sections)	September	2005	703
6th	63 (3 sections)	September	2006	688
7th	90 (4 sections)	September	2007	684
8th	76 (4 sections)	September	2008	696
Pre-Schl. Hand.	5 (1 section)	September	2009	709
LD	4	September	2010	684
<b>Total</b>	<b>655</b>	September	2011	677
		September	2012	663

**HIGH SCHOOL**

	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Avon	7	4	6	6	23
Belmar	31	22	24	23	100
Brielle	46	71	68	54	239
Lake Como	7	14	16	10	47
Manasquan	75	60	78	60	273
Sea Girt	7	8	8	9	32
Spring Lake	12	11	16	21	60
Spring Lake Heights	34	35	29	24	122
Employee Child	1	0	0	0	1
Parent Paid	0	1	1	1	3
MD	1	0	0	0	1
LLD (Learning/Lang. Disabilities)	4	5	0	0	9
<b>Sub-totals</b>	<b>225</b>	<b>231</b>	<b>246</b>	<b>208</b>	<b>910</b>
<b>Shared-time:</b>					
Avon	0	0	0	0	0
Belmar	2	2	3	2	9
Brielle	0	0	4	5	9
Lake Como	1	3	2	1	7
Manasquan	0	1	2	5	8
Sea Girt	0	0	0	0	0
Spring Lake	1	0	0	0	1
Spring Lake Heights	1	0	1	1	3
Parent Paid	0	0	0	0	0
LLD/Voc shared time	3	0	3	3	9
<b>Sub-totals</b>	<b>8</b>	<b>6</b>	<b>15</b>	<b>17</b>	<b>46</b>
<b>High School Totals</b>	<b>233</b>	<b>237</b>	<b>261</b>	<b>225</b>	<b>956</b>

Comparative Figures - HS

September	2000	913
September	2001	971
September	2002	1059
September	2003	1078
September	2004	1063
September	2005	1047
September	2006	1052
September	2006	1052
September	2007	1025
September	2008	1028
September	2009	1016
September	2010	1028
September	2011	1022
		963
September	2012	

**DISTRICT TOTAL: DECEMBER 2012 = 1,611**  
(November 2012 = 1,615)

**MANASQUAN SCHOOLS**  
**COMPARISON OF ATTENDANCE PERCENTAGES**

**HIGH SCHOOL**

	<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE</u>	
		<u>DAILY</u> <u>ENROLLMENT</u>	<u>DAILY</u> <u>ATTENDANCE</u>
Sep-11	95.54	1003	962.52
Sep-12	95.74	944.33	908.42
Oct-11	94.7	991.48	943.88
Oct-12	95.53	937.47	899.82
Nov-11	95.3	985.94	944.11
Nov-12	96.08	937.04	902.81
Dec-11	94.02	983.97	930.32
Dec-12	93.48	933.13	874.93
Jan-12	94.29	985.4	935.35
Feb-12	93.04	981.19	918.22
Mar-12	93.24	975.98	915.37
Apr-12	93.26	977.33	924.07
May-12	91.12	978	905.89
Jun-12	92.56	976	920.17

**ELEMENTARY SCHOOL**

	<u>ATTENDANCE PERCENTAGE</u>	<u>AVERAGE</u>	
		<u>DAILY</u> <u>ENROLLMENT</u>	<u>DAILY</u> <u>ATTENDANCE</u>
Sep-11	97.745	679.944	665.056
Sep-12	97.631	661.222	645.889
Oct-11	96.84	677.3	656.65
Oct-12	97.216	663.526	645.737
Nov-11	95.682	681.944	653.167
Nov-12	96.539	657.846	635.846
Dec-11	95.48	683.176	653.824
Dec-12	95.812	655.8	629.2
Jan-12	95.383	683.4	654
Feb-12	95.704	680.813	653.75
Mar-12	95.539	682.682	654.227
Apr-12	96.051	683.667	659.933
May-12	96.125	685	660.909
Jun-12	95.766	685	658



MANASQUAN HIGH SCHOOL TARDIES 2012-2013										
TIMES TARDY	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE
1	124	183	143	195						
2	43	66	41	71						
3	13	27	10	30						
4	1	18	5	18						
5	4	11	2	1						
6	2	10	3	2						
7	2	1		1						
8	0	0								
9	2	0								
10	0	0								
11	0	0								
12	1	0								
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
23										
24										
25										
TOTAL STUDENTS	192	316	204	318						
TOTAL TARDIES	329	590	303	523						

	HIGH SCHOOL SUSPENSIONS BY MONTH										
	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	TOTAL
OUT OF SCHOOL SUSPENSIONS:											
Pushing another student		1									1
Profanity to staff		1		1							2
Threatening another student		1									1
Possession/use of drugs			4								4
Leaving school grounds				1							1
Disrespectful to staff				1							1
Disrespectful behavior				1							1
IN-SCHOOL SUSPENSIONS:											
Defiance	1										1
Truancy		3									3
Failure to report to Saturday Detention		5		1							6
Cutting class		3	3	1							7
NUMBER OF INDIVIDUAL SUSPENSIONS	1	14	7	6							28
SATURDAY DETENTION	5	10	0	7							22
SMOKING - INSIGHT PROGRAM											
STUDENTS SUSPENDED 1 TIME	18		STUDENTS SUSPENDED 5 TIMES								
STUDENTS SUSPENDED 2 TIMES	5		STUDENTS SUSPENDED 6 TIMES								
STUDENTS SUSPENDED 3 TIMES			STUDENTS SUSPENDED 7 TIMES								
STUDENTS SUSPENDED 4 TIMES			STUDENTS SUSPENDED 8 TIMES								
			STUDENTS SUSPENDED 9 TIMES								
TOTAL NUMBER OF SUSPENSIONS TO DATE	28										
TOTAL NUMBER OF INDIVIDUAL STUDENTS SUSPENDED TO DATE	23										

[illegible]

### ELEMENTARY SCHOOL SUSPENSIONS BY MONTH

	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APRIL	MAY	JUNE	TOTAL
Tardy											
Profanity											
Cut Detention/Cut Class											
Leaving School Grounds											
Smoking											
Willful Disobedience											
Truant											
Forged Note											
Fighting											
Conduct of Such Character											
Destruction of School and Personal Property											
Threatening Staff Member											
Threatening Student											
Disturbance in Class											
Harrassment of Student											
Possession of Drug/Alcohol											
Insubordination											
Possession of Stolen Property											
Possession of a Weapon											
Simple Assault											
TOTAL	0	0	0	0							

### ELEMENTARY SCHOOL SUSPENSIONS BY GRADE

	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8
Tardy						
Profanity						
Cut Detention/Cut Class						
Leaving School Grounds						
Smoking						
Willful Disobedience						
Truant						
Forged Note						
Fighting						
Conduct of Such Character						
Destruction of School and Personal Property						
Threatening Staff Member						
Threatening Student						
Disturbance in Class						
Harrassment of Student						
Possession of Drug/Alcohol						
Insubordination						
Possession of Stolen Property						
Possession of a Weapon						
Simple Assault						
TOTAL	0	0	0	0	0	0

## HIGH SCHOOL

<u>DATE OF DRILL</u>	<u>TIME OF DRILL</u>	<u>LENGTH OF DRILL</u>	<u>COMMENTS</u>	<u>SECURITY DRILLS</u>
SEPTEMBER 7	7:47 AM	8 minutes	Fire Drill	
SEPTEMBER 24	9:15 AM			Evacuation
OCTOBER 4	1:53 AM	7 minutes	Fire Drill	
OCTOBER 23	8:00 AM			Lockdown
NOVEMBER 26	9:15 AM	30 minutes		Evacuation
NOVEMBER 29	1:30 PM	7 minutes	Fire Drill	
DECEMBER 12	1:35 PM	7 minutes	Fire Drill	
DECEMBER 18	2:10 PM	15 minutes		Shelter in Place
JANUARY				
FEBRUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				

## ELEMENTARY SCHOOL

[illegible]

JANUARY 29, 2013

DOCUMENT D

## ELEMENTARY SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING ELEMENTARY SCHOOL PERSONNEL TO THE BOARD OF EDUCATION:

1. Recommend approval of the appointment of Susan Lord VanNote, *TLR.ES.LTRT.07.04*, Elementary School L.D.T.C., beginning February 4, 2013 through June 14, 2013 at Step 1D - \$51,500.00 – *pro-rated* – as a long term replacement for CST.ES.PSYC.FL.02 (4396) – *final salary to be determined when contract negotiations are finalized*
2. Recommend approval for the following teachers to receive a stipend of \$28.50 per period for coverage of Child Study Team meetings on December 11 and December 12, 2012:

Barbara Clarke   Carrie Eastmond   Kindle Kuriscak   Teresa Reichey   Kristine Yellovich

3. Recommend approval of a one year Child Care Leave of Absence extension for *TCH.ES.ELEM.03.07* (4098), to return for the 2014 - 2015 school year. (*Previously approved to return September 2013*)
4. Recommend approval of the following mentor assignments for the 2012-2013 SY:

<u>Provisional Teacher</u>	<u>Mentor</u>	<u>Subject</u>	<u>Weeks</u>
Gina Sommese	Matthew Schaad	Health & Physical Education	30

5. Recommend approval of the following stipends for mentor assignments for the 2012-2013 SY: *monies will be payroll deducted from mentees in order to pay mentors – all mentors will be paid in the June 2013 payroll.*

Traditional Route

<u>Gina Sommese</u>	Matthew Schaad	\$550.00 (30 weeks)
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6. Recommend approval of the placement of the following student teacher:

Justin Sanford – January 30, 2013 through May 3, 2013 – Monmouth University – Music  
Leslie Scardelli – January 30, 2013 through May 3, 2013 – Monmouth University – Elementary & Grades 5-8 Mathematics

7. Recommend approval to increase the hours for the following paraprofessional for the 2012-2013 SY:

Patricia Triggiano                      -                      2.5 hours to 4.5 hours

ELEMENTARY SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED JANUARY 2013

DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
25-Feb-13	Lorissa Voorhees	Tinton Falls	LDTCC Consortium	No	\$9.61 mileage
21-Jan-13	Christin Walsh	Mountz Elementary School	To work with sending districts on the implementation of an online literacy program	No	None
21-Jan-13	Laurie Cosgrove	Mountz Elementary School	Sending district nurse's articulation meeting	No	None
30-Jan-13	Erin Saponara	Brick	System of Care Provider Forum	No	\$4.65 mileage
February 19 & 20, 2013	Christin Walsh Tom Russoniello	Monroe Township	FEA Workshop - Get a Head Start on PARCC	Yes - 1	\$298 ea. Registration \$40.52 mileage
27-Feb-13	Margaret Polak, Jill Wells, Patricia Reo	Point Pleasant Boro	To observe life skills class	Yes - 1	None
20-Mar-13	Rich Kirk	Jamesburg	Mandated NJASK Coordinator Training	No	\$20.12 mileage

# ELEMENTARY SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED JANUARY 2013

DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD COSTS</u>	<u>OTHER FUND</u>
23-Jan-13	Jenny Kesler	Art	Middletown Arts Center	Visual Arts Convocation	Yes	None	
25-Jan-13	Jenny Kesler	Art	Newark Museum	Visual Arts Convocation	Yes	None	
29-May-13	Jestine Jones	7th Grade	Museum of Mathematics	Application of math curriculum as it relates to other disciplines	Yes - 1	\$1,386 transportation	Students
May-13	Barbara Clarke	Science	Camden Planetarium	To enhance science curriculum	No	None	Students
January 30, 2013 & February 4, 2013	Joe Battista	Band	Brielle Elementary	Sending District Band Rehearsal	Yes	None	

JANUARY 29, 2013

DOCUMENT 1

## HIGH SCHOOL PERSONNEL

THE CHIEF SCHOOL ADMINISTRATOR RECOMMENDS THE FOLLOWING HIGH SCHOOL/DISTRICT PERSONNEL TO THE BOARD OF EDUCATION:

1. Recommend approval of the following pay rates for school sponsored events for the 2012-2013 SY:

Public Address Announcer for Varsity Football and Varsity Basketball Games - \$65.00

2. Recommend approval to rescind the appointment of Richard Read as an Assistant Track Coach for the 2013 season.

3. Recommend approval of the following teachers to teach additional classes for the 2012-2013 SY: *final stipend to be determined once contract negotiations are finalized:*

Jill Moore - ICS Algebra 1 – Spring 2013

4. Recommend approval of the following mentor assignment for the 2012-2013 SY:

<u>Provisional Teacher</u>	<u>Mentor</u>	<u>Subject</u>	<u>Weeks</u>
<u>Frank Minnella</u>	<u>Robert Waldeyer</u>	Industrial Arts	34

5. Recommend approval of the following stipend for a mentor assignment for the 2012-2013 SY:  
*\*monies will be payroll deducted from mentees in order to pay mentors – all mentors will be paid in June 2013 through payroll.*

Alternate Route  
Frank Minnella                      Robert Waldeyer                      \$550.00 + \$450.00(beginning February 2013)

6. Recommend approval for Gina Martucci to teach a window of the AHSA Testing for Math beginning January 14, 2013 through February 1, 2013 at a stipend of \$57.00 per block (*final stipend to be determined when contract negotiations are finalized*).

7. Recommend approval of the following teachers to teach HSPA Remediation beginning February 5 through March 1, 2013 at a stipend of \$57.00 per block: *\*final stipend to be determined when contract negotiations are finalized*

Caitlin Gillmet - English  
Monica Fenlon - English  
Amy Boss - Math  
Brett Lomas - Math

8. Recommend approval of the following teachers to cover Study Hall beginning February 5 through March 1, 2013 at a stipend of \$28.50 per day: *\*final stipend to be determined when contract negotiations are finalized*

Amy Certo - Block 3A                      Cliff Valentine – Block 3B  
Maria Eldridge – Block 4A                      Barbara Buckley – Block 4B



9. Recommend **approval** of the following **teachers** to cover **In-School Suspension** on an as needed basis for the remainder of the **2012 – 2013 SY** at a stipend of **\$28.50 per day**: *\*final stipend to be determined when contract negotiations are finalized:*

**Robert Waldeyer**

**Kurt Fenchel**

**John Driscoll**

**Kris Buss**

10. Recommend **approval** for the following teachers to receive a **stipend** of **\$28.50 per day** for coverage during **Block 3B** from **December 17, 2012** through **January 29, 2013**: *\*final stipend to be determined when contract negotiations are finalized*

**Robert Waldeyer** – **In-school Suspension**

**David Hallion** - **Study Hall**

11. Recommend **approval** of the following **coaching assignments** for the **2012-2013 SY**: *\*final stipend to be determined when contract negotiations are finalized*

**Justin Roach** - **Assistant Track Coach at Step 4**

12. Recommend **approval** of the **non-paid volunteers** for the **2012-2013 SY**:

<u><b>Jenny Kessler</b></u>	-	<b>Assistant Softball Coach</b>
<u><b>Kelly Oberto</b></u>	-	<b>Assistant Softball Coach</b>
<u><b>Greg Kapalko</b></u>	-	<b>Assistant Softball Coach</b>
<u><b>Matthew Voskian</b></u>	-	<b>Assistant Softball Coach</b>
<u><b>Robert Waldeyer</b></u>	-	<b>Assistant Baseball Coach</b>
<u><b>Richard Read</b></u>	-	<b>Assistant Track Coach</b>
<u><b>David Bryant</b></u>	-	<b>Assistant Ice Hockey Coach (pending substitute certification)</b>

13. Recommend **approval** of the following **substitutes** for the **2012-2013 SY**:

<u><b>Tracey Byrne</b></u>	-	<b>Teacher</b>
<u><b>Rachel Domenech-Cannella</b></u>	-	<b>Teacher</b>
<u><b>JoAnn Fortier</b></u>	-	<b>Teacher</b>
<u><b>Leigh Comba Mallin</b></u>	-	<b>Teacher</b>
<u><b>Zsa Zsa Stackles</b></u>	-	<b>Teacher</b>
<u><b>David Bryant</b></u>	-	<b>Teacher (pending criminal history approval)</b>
<u><b>Stephen Bocian</b></u>	-	<b>Teacher</b>

14. Recommend **approval** for **Maryanne Freda** to cover **Honors Pre-calculus, Block 5, February 19, 2013** through **February 22, 2013** at a stipend of **\$57.00 per block**. *\*final stipend to be determined when contract negotiations are finalized*

## HIGH SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED JANUARY 2013

DOCUMENT 2

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD COSTS</u>	<u>OTHER FUND</u>
9-May-13	Pamela Grandinetti	Special Education	Intrepid Museum, New York City	To experience first hand the historical significance of the N.A.S.A. space shuttle	Yes - 2	\$525 transportation	
2-Mar-13 *previously approved to go 12/1/12	Martin Januario	French World History	New York City	Cloisters Museum Melting Pot Restaurant	No	None	French Club
January 29, February 5, February 19, 2013	Lisa Crowning	Science	Bridgewater-Raritan High School	To compete in the academic tournament	Yes - 1	\$300 each trip for transportation	
3-Mar-13	Alan Abraham	Marching Band	Belmar	To perform in the St. Patrick's Day Parade	No	\$480 transportation	
9-Mar-13	Alan Abraham	Marching Band	Seaside Heights	To perform in the St. Patrick's Day Parade	No	\$480 transportation	
24-May-13	Alan Abraham	Jazz Band	Baltimore Inner Harbor	To perform in the "Lunch Break Concert Series"	Yes	\$1,200 transportation	
25-May-13	Alan Abraham	Marching Band	Bradley Beach	To perform in the Memorial Day Parade	No	\$440 transportation	
1-Jun-13	Alan Abraham	Marching Band	Wildwood	To perform in the NJ State Elks Parade	No	None	

# **HIGH SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED JANUARY 2013**

DOCUMENT 2

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
24-Jan-13	Pam Grandinetti	High School	To work on Genesis PDP	Yes	None
28-Feb-13	Bob Kehoe, Pam Cosse, Meika Laszlo	Career Center, Freehold	To get first hand look at programs being offered	No	\$10.35 mileage
5-Feb-13	Chryseis Apostolou	Brookdale Community College, Wall	Presenter at a life science workshop for middle school and high school teachers	Yes	None
<b>CENTRAL ADMINISTRATION REQUESTS FOR PROFESSIONAL DAYS</b>					
9-Feb-13	Kenneth Clayton, Michele LaSala, Michael Shelton	Mercerville	NJSBA workshop on analyzing & constructing salary guides	No	\$225 ea. Registration \$24.81 ea. Mileage
29-Jan-13	Peg Hom, Kim Read, Lisa Gallo	Toms River	Workshop on health reforms	No	\$10.12 each mileage
6-Feb-13	Michele LaSala	Piscataway	Mandated board training	No	None
14-Feb-13	Peg Hom Sandi Freeman	Biotech High School, Freehold	Required training for school ethics online disclosure	No	\$10.32 mileage
19-Feb-13	Jesse Place	Monroe Township	Social Media, Schools and the Law	No	\$147 registration \$20.09 mileage

REFUNDING BOND ORDINANCE OF THE BOARD OF  
EDUCATION OF THE BOROUGH OF MANASQUAN IN  
THE COUNTY OF MONMOUTH, NEW JERSEY,  
PROVIDING FOR THE REFUNDING OF ALL OR A  
PORTION OF THE OUTSTANDING SCHOOL BONDS OF  
THE SCHOOL DISTRICT, DATED FEBRUARY 15, 2005,  
ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF  
\$9,652,000, APPROPRIATING NOT TO EXCEED \$6,400,000  
THEREFOR AND AUTHORIZING THE ISSUANCE OF  
NOT TO EXCEED \$6,400,000 REFUNDING BONDS TO  
PROVIDE FOR SUCH REFUNDING.

BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE BOROUGH OF  
MANASQUAN IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds  
of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Borough of Manasquan in the County of  
Monmouth, New Jersey (the "School District") is hereby authorized to refund all or a portion of  
the outstanding School Bonds of the School District issued in the original principal amount of  
\$9,652,000 and dated February 15, 2005 (the "2005 Bonds"). The 2005 Bonds maturing on or  
after January 15, 2016 may be redeemed at the option of the School District in whole or in part  
on any date on or after January 15, 2015 (the "Redemption Date") at a redemption price equal to  
the par amount of the 2005 Bonds to be redeemed plus accrued interest, if any, to the  
Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof,  
negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the  
aggregate principal amount not to exceed \$6,400,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$125,000 for items of expense listed  
in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal  
amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Borough Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2005 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption and, if required, endorsement of the consent of the Local Finance Board upon a certified copy of this ordinance as finally adopted.

**CERTIFICATION OF BUSINESS ADMINISTRATOR/BOARD SECRETARY  
REGARDING INTRODUCTION OF REFUNDING BOND ORDINANCE**

I, Margaret M. Hom, Business Administrator/Board Secretary of The Board of Education of the Borough of Manasquan in the County of Monmouth, State of New Jersey (the "Board"), HEREBY CERTIFY that the foregoing refunding bond ordinance entitled, "Refunding Bond Ordinance of The Board of Education of the Borough of Manasquan in the County of Monmouth, New Jersey, Providing for the Refunding of all or a Portion of the Outstanding School Bonds of the School District, Dated February 15, 2005, Issued in the Original Principal Amount of \$9,652,000, Appropriating Not to Exceed \$6,400,000 Therefor and Authorizing the Issuance of Not to Exceed \$6,400,000 Refunding Bonds to Provide for Such Refunding," was introduced on January 29, 2013 and approved on first reading by a vote of \_\_\_\_\_, and that the foregoing refunding bond ordinance has been compared by me with the original minutes as officially recorded in my office in the minute book of the Board and is a true, complete and correct copy of the refunding bond ordinance as introduced.

IN WITNESS WHEREOF, I have hereunto set my hand and  
affixed the corporate seal of the Board of Education this  
\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Margaret M. Hom  
Business Administrator/Board Secretary

[SEAL]